

Independence Ranch

Community Services District

6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranch.org

REGULAR BOARD MEETING MINUTES

Thursday, November 12, 2015 7:00 PM

Warbirds Meeting Hall

4251 Dry Creek Rd., Paso Robles, CA 93446

1. 7:00 PM OPEN SESSION/PLEDGE OF ALEGIANCE/ROLL CALL

**Board members present: Don Duke, Terry Leezer, and Carol Noe.
Members absent: George Tracy and Bill Mulcahy**

2. PUBLIC COMMENT:

Public Present: Mr. Anthony Kalvans briefly addressed the Board on a draft biosolids ordinance being considered by the Board of supervisors and the potential interest in forming a North County Advisory committee that, if formed, would offer advice to the Board of Supervisors.

Ms. Laurie Donnelly also addressed the Board regarding her November 5, 2015 email to Directors Leezer and Noe (that was included in the agenda packet). Ms. Donnelly is one of the land owners on Sweetie Lane and expressed an interest in discussing the possibility of joining and contributing to the IRCSD.

Since these items were not on the agenda, the Board could not take action, but they may direct staff to bring the items back for Board consideration at a future meeting.

3. APPROVAL OF AGENDA:

Motion to approve: Motion by Director Duke seconded by Director Noe, motion carried 3-0.

4. APPROVAL OF MINUTES: Regular Meeting, July 9, 2015 and September 10, 2015.

Motion to approve: Motion by Director Noe, seconded by Director Leezer, motion carried 3-0.

5. MANAGER'S REPORT: Interim GM Hagemann reported that the District's Financial Transactions Report (FTR) had been filed with the State Controller's office with the assistance on Crosby

Company, CPA. Hagemann also filed a report on behalf of the District with Office of Emergency Services and followed up with the County Clerk's office to ensure that tax deposit advice was getting sent to his email instead of former GM Eulberg.

6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:

The Interim GM Hagemann reported that the District has a total of \$26,153.62 in cash & savings and presented a Balance Sheet as of November 9, 2015. Motion to approve the financial reports by Director Duke, seconded by Director Leezer, motion carried 3-0.

7. APPROVAL OF WARRANT REGISTER: Motion to approve the Warrant Register by Director Duke, seconded by Director Leezer, motion carried 3-0.

8. DISCUSSION ITEMS:

A. ROAD MAINTENANCE: Director Leezer summarized the findings that he and Director Tracy had observed during their recent inspection. A copy of their findings was included as part of the agenda packet. Director Leezer had also conducted some minor maintenance work during the last couple of months. Director Duke suggested the District hire a contractor to conduct the maintenance work as opposed to trying to get the work done by District residents on a volunteer basis. No formal action was taken by the Board.

B. ENTRY KIOSK: The Board members reported that the work was essentially complete on the new entry kiosk. The remaining item was to get an updated map printed and posted at the kiosk. Director Noe agreed to take the lead in getting the map printed.

C. GRAND JURY REQUEST & FILING OF FTR: Interim GM Hagemann reported that the District had responded to the Grand Jury request and had filed the FTR report with the State Controller's Office. Information Item.

D. BANKING AUTHORIZATIONS: Director Duke confirmed that he had signed a letter to Heritage Oaks Bank that removed former GM Eulberg from the accounts and authorized Interim GM Hagemann to only move funds between the District's two accounts. Information Item.

E. ESTABLISHMENT OF A MULTI-USE TRAIL SYSTEM: Director Duke suggested that the Board consider investigating the establishment a multi-use trail system within the District boundaries. Establishment of a multi-use trail system may enhance the value and use of the property and there may be the

possibility of obtaining grant funds to assist in the process. The Board members discussed the concept, but took no formal action.

F. APPOINTMENT OF GENERAL MANAGER: Due to the fact that only three Board members were present, Director Leezer requested that this item be continued until the next regular Board meeting. Director's Noe and Duke concurred.

8. DIRECTOR/MANAGER COMMENTS: Director Leezer reported that he had looked at a hot asphalt patching machine from Lowes that the District might consider purchasing to help maintain the roads. Director Duke announced that he would be re-locating and therefore resigning from the Independence Ranch CSD effective at the close of this meeting. Directors Noe and Leezer thanked Director Duke for his service and leadership on the Board.

9. ADJOURNMENT: Director Leezer moved to adjourn at 8:15 PM, Director Noe seconded, and meeting was adjourned. Next meeting is Thursday, January 14, 2016 at Warbirds Meeting Hall, 4251 Dry Creek Road, Paso Robles.

Note: These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.

Submitted by Brad Hagemann, Interim General Manager