

Independence Ranch

Community Services District

REGULAR BOARD MEETING

Thursday, October 17, 2019

6:30 PM, Warbirds Meeting Hall

4251 Dry Creek Rd., Paso Robles, CA 93446

www.iranchcsd.org

A G E N D A

1. **6:30 PM OPEN SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL**
2. **PUBLIC COMMENT**
Members of the public may address the Board on items other than those scheduled on the agenda. PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. **EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes or action by the Board may be scheduled for a future Board meeting. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.
3. **APPROVAL of AGENDA**
4. **APPROVAL of MINUTES: Regular Meeting September 12, 2019**
5. **MANAGER REPORT**
6. **APPROVAL OF TREASURER'S REPORT AND FINANCIALS: See addendums A & B**
7. **APPROVAL OF WARRANT REGISTER: Addendum C**
8. **DISCUSSION ITEMS**
 - A. **Appointment of Board Member to Replace George Tracy:** Two community members, Mr. Greg Hamson and Mr. Mark Kenyon have filed an application for the vacant position. Director Tracy's term expires in December 2022, but I am checking with the County if the District appointment will be through December 2022 or 2020. For the Board's information, three director terms (Noe, Leezer and Meehan) expire in December 2020 and will be filled as part of the November 2020 election or by appointment if only one candidate applies per vacancy. The Board should review the applications and vote on their preferred candidate. **Possible Board Action.**

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- B. **Road Maintenance:** On-going item to determine and prioritize road maintenance tasks and report on tasks completed to date. **Possible Board Action.**
9. **DIRECTOR / MANAGER COMMENTS:** This is the opportunity for board members or staff to make brief comments or suggestions.
10. **ADJOURNMENT:** The next regular board of directors meeting is [Thursday, November 14, 2019.](#)

Independence Ranch
Community Services District
6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranchcsd.org

REGULAR BOARD MEETING MINUTES

Thursday, September 12, 2019 6:30 PM

Warbirds Museum Meeting Hall

4251 Dry Creek Road, Paso Robles, CA 93446

1. 6:30 PM OPEN SESSION/ROLL CALL/PLEDGE OF ALLEGIANCE

Board members present: Carol Noe, Terry Leezer, John Hunter, Danny Meehan, and George Tracy
Members absent: None

2. PUBLIC COMMENT: Greg Hamson requested a copy of the Plans and Specs for the Chip Seal job completed in 2015.

3. APPROVAL OF AGENDA:

Motion to approve by Director Tracy, seconded by Director Meehan motion carried 5-0.

4. APPROVAL OF MINUTES: Regular Meetings May 9, and July 11, 2019

The May 9th meeting minutes were corrected and accepted. Motion to approve by Director Tracy, seconded by Director Leezer motion carried 5-0.

5. MANAGER'S REPORT: GM Hagemann reported on his meeting with LAFCO Executive Director David Church regarding procedures and cost estimates for annexing adjacent parcels in to the CSD Boundary. The Board received the report and directed the GM to take no further action at this time.

6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:

GM Hagemann provided an updated Balance Sheet dated July 11, 2019, and the Profit and Loss statement for May 10 through July 11, 2019. The Balance Sheet reflected the District has \$24,462.71 in the checking account and \$3,507.74 in the USDA Loan Restricted savings account. **Motion to approve the Financial Reports by Director Meehan, seconded by Director Tracy, motion carried 5-0.**

7. APPROVAL OF WARRANT REGISTER: Directors briefly discussed the warrant register that included five checks, including a \$7,087.50 payment to USDA Rural Development for interest on the 2014 road upgrade loan. **After Board discussion and an opportunity for public comment, Director Tracy made a motion to approve the Warrant Register, the motion was seconded by Director Hunter, motion carried 5-0.**

8. DISCUSSION ITEMS:

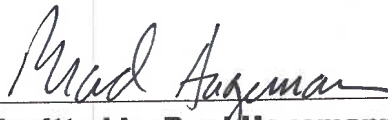
A. Road Maintenance: The Board discussed potential future road maintenance projects including estimated costs for slurry seal and preferred seal products. No formal action taken.

- B. Procedures and Schedule for increasing Road Maintenance Fees for FY 2020/21:** GM Hagemann provided a brief status report on the process for increasing road maintenance fees. The Board directed Hagemann to continue with the process of preparing a report with road maintenance cost estimates that can be used to analyze potential road maintenance fee increases.
- C. Resignation of Director Tracy:** Director Tracy announced that he is now serving on the SLO County Grand Jury and therefore will be stepping down from the IRCSD Board effective September 12, 2019. The Board thanked Director Tracy for his many years of service on the Board.
- D. Updated Regular Board Meeting Schedule:** As a follow-up to the July 11, Board meeting discussion, Director Meehan made a motion to revise the Regular meeting schedule from six meetings per year to nine meetings per year as follows: Meet on the second Thursday of the following months, Jan, Feb, March, May, July, Sept, Oct, Nov and Dec. Director Hunter seconded the motion. The motion carried 5-0.

9. DIRECTOR/MANAGER COMMENTS: No further comments

10. ADJOURNMENT: The meeting was adjourned at approximately 8:05 PM. The next meeting will be a Special Meeting on October 17, 2019.

Note: These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.



Submitted by Brad Hagemann, General Manager

Independence Ranch Community Services District

6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranchcsd.org

APPLICATION FOR APPOINTMENT TO DISTRICT BOARD OF DIRECTORS

The Independence Ranch Community Services District is considering the appointment of a qualified individual to fill a vacancy on the District Board of Directors.

If you are interested, please complete this application and submit it to the District office. **In order to be considered for the appointment at the October 10, 2019, Board meeting, please submit your application to the District via email to Hagemann.associates@gmail.com or regular postage to: 6289 Hawk Ridge Place, San Miguel, CA 93451 by October 10, 2019.** The District intends to consider and appoint a qualified individual to the District Board of Directors at the regularly scheduled meeting on October 10, 2019 at 6:30 P.M. at the Warbirds Museum 4251 Dry Creek Road, Paso Robles. If necessary, this item may be continued to a future meeting.

1. The undersigned declares that:

A. I am a registered voter residing within the boundaries of the Independence Ranch Community Services District (Government Code §61040 (b)) and;

B. I am prepared to take and subscribe to the official oath of office (Election Code §10554); and

C. I am not disqualified from appointment to the District Board of Directors because of the conviction of crimes referenced in Government Code §1021.

D. I am willing and able to attend and participate at regular District meetings held on the second Thursday of January, March, May, July, September and November; and

E. I am willing and able to participate at District Special Meetings and District committees that I may be assigned to.

2. Why do you wish to serve on the Independence Ranch Community Services District Board of Directors?

MAKE SURE OUR ROADS ARE TAKEN
CARE OF PROPERLY WITH PROPER MAINTENANCE
SCHEDULE, AND PROPER FUNDING

3. Please provide any background information and experience that you would like the District Board of Directors to consider in evaluating you for the District Board of Directors.

I HAVE 40 YEARS OF EXPERIENCE IN
ASPHALT PAVING AND MAINTENANCE, HAVING
OWNED MY OWN BUSINESS FOR 34 YEARS

(Attach additional information if desired)

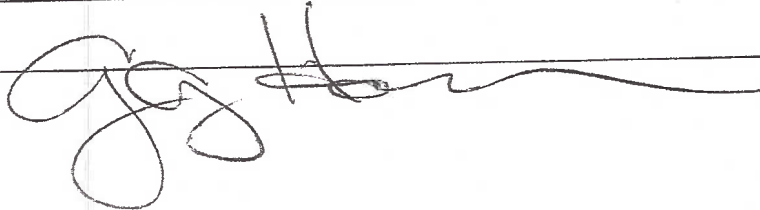
Name: GREG HAMSON
(Please print)

Address: 1860 RANCHO LOMAS WAY SAN MIGUEL CA

Email: GREGHAMSON57@GMAIL.COM

Phone: 205-896-4699

Signature: _____





Bradley Hagemann <hagemann.associates@gmail.com>

Application for Appointment to District Board of Directors - Independence Ranch Community Services District

1 message

Mark Kenyon <mkenyon85@gmail.com>
To: Hagemann.associates@gmail.com

Mon, Oct 7, 2019 at 2:11 PM

Good Afternoon,

Attached please my application for appointment to the board. Please let me know if you have any questions or if you need additional information.

Thank you.

Mark Kenyon

2 attachments

 **Application Page 1.pdf**
67K

 **Application Page 2.pdf**
49K

2. Why do you wish to serve on the Independence Ranch Community Services District Board of Directors.

This a great place to live and has been a great place to raise children and grandchildren. I appreciate the hard work of the board in improving and maintaining our road system. You show superior pride of ownership in the important work you do. It would be a privilege to join you in this work and lend a hand to the effort.

3. Please provide any background information and experience that you would like the District Board of Directors to consider in evaluating you for the District Board of Directors.

My family and I have been a residents of Independence Ranch since 1995. Both of my children completed their grade school education at Pleasant Valley School. It was my pleasure and privilege to be appointed and elected to the IRCSD Board from 2005 to 2011. Additional board membership experience is as follows:

- Citizen's Airport Advisory Committee
October 2007 – December 2012
- Paso Robles Chamber of Commerce Board of Directors
December, 2011 through December, 2012
- Citizen's Bond Oversight/Facilities Committee, Paso Robles Joint Unified School District,
Measure T Bond Project
October, 2010 through October, 2012

Name: Mark Kenyon

Address: 2650 Gray Hawk Way, San Miguel, CA 93451

Email: mkenyon85@gmail.com

Phone: (805)441-1941

Signature: _____

