

Independence Ranch

Community Services District

6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranch.org

REGULAR BOARD MEETING MINUTES

Thursday, January 8, 2015 7:00 PM

Warbirds Meeting Hall

4251 Dry Creek Rd., Paso Robles, CA 93446

1. 7:05 PM OPEN SESSION/PLEDGE OF ALEGIANCE/ROLL CALL

The General Manager opened the meeting. Board members present: Terry Leezer, Carol Noe, Don Duke and Board member elect, George Tracy. Bill Mulcahy absent.

2. The general manager swore in and installed George Tracy and Don Duke

3. Election of officers: George Tracy nominated Don Duke for board president, Carol Noe seconded, and motion carried. The General Manager then turned the meeting over to Don Duke. Carol Noe nominated George Tracy for vice-president, Terry Leezer seconded, and motion carried.

4. PUBLIC COMMENT:

Public Present: No public present.

5. APPROVAL OF AGENDA:

Motion to approve: Motion by George Tracy, seconded by Carol Noe, motion carried.

6. APPROVAL OF MINUTES: Regular Meeting, November 13, 2014

Motion to approve: Motion by Carol Noe, seconded by Terry Leezer, motion carried.

7. MANAGER'S REPORT: Nothing to report.

8. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:

See addendums A & B: Per the attached balance sheet, there is \$43,923.29 in unrestricted funds and \$3500.75 in restricted savings. The first payment on the USDA loan will be due on February first in the amount of \$28,441.59 leaving \$15, 481.70 in available funds.

George Tracy moved to approve the treasurer's report and financials, Carol Noe seconded and motion carried.

9. APPROVAL OF WARRANT REGISTER: Addendum C. Carol Noe moved to approve, George Tracy seconded, and motion carried.

10. DISCUSSION ITEMS:

- A. SPRAYING:** The general manager reported that Crop Production Services was no longer interested in spraying for star thistle and fiddleneck, and that two other requests for bids had yielded costs amounting to between five and ten times the amount previously charged by CPS. After discussion, this item was tabled pending further investigation.
- B. OTHER WEED ABTEMENT ISSUES:** This item tabled pending resolution of item "A" above.
- C. STORM DAMAGE:** Discussion revealed that there are drainage and erosion issues along Hawk Ridge, Independence Ranch Place, Avenida Trinidad and Cerros Pioneros that need to be addressed. George Tracy moved to allocate \$3000.00 to the general manager to address these issues by adding round rocks and grading so as to re-direct water flow. Carol Noe seconded, and motion carried 3-1 with Terry Leezer voting nay.
- D. LAFCO ELECTION:** After discussion, Don Duke moved to instruct the general manager to cast the IRCSD vote for Marshall Ochylski. George Tracy seconded, and motion carried.

8. DIRECTOR/MANAGER COMMENTS: The telephone pole at the intersection of Gray Hawk, Lazy Hill and Bald Eagle needs attention from P.G. & E. The second driveway on Independence Ranch Road is dumping an excessive amount of dirt onto the roadway. The bank on Cerros Pioneros could possibly be hydro-seeded so as to mitigate erosion. The bulletin board at the entrance needs to be replaced, and this will be an agenda item for next meeting.

10. ADJOURNMENT: Terry Leezer moved to adjourn at 8:00, George Tracy seconded, and meeting adjourned. Next regular meeting is Thursday, Feb. 12, 2015 at Estrella Warbirds Meeting Hall.

Submitted by John F. Eulberg, General Manager

Independence Ranch CSD
Revenues & Expenditures Report
 October through December 2014

	Oct - Dec 14
Income	
4000 · Income Summary	
4010 · Road Assessment Fees	33,509.00
4050 · Interest Income	0.29
Total 4000 · Income Summary	33,509.29
Total Income	33,509.29
Expense	
5000 · Fees and Dues	
5005 · CSDA Dues	211.00
Total 5000 · Fees and Dues	211.00
5100 · General Overhead Expenses	
5105 · General Administrative Services	
5105.01 · General Manager	1,500.00
5105.02 · Secretarial	275.00
Total 5105 · General Administrative Services	1,775.00
5111 · Internet Expense	45.23
5120 · Office Supplies	18.38
5125 · Printing and Reproduction	135.00
Total 5100 · General Overhead Expenses	1,973.59
5200 · Operating Expenses/Road Work	
5210 · Road Work, Materials & Services	380.00
5215 · Road Signs/Material	168.05
Total 5200 · Operating Expenses/Road Work	548.05
5400 · Professional Fees	
5401 · Legal Fees	70.40
5405 · Accounting	4,250.00
Total 5400 · Professional Fees	4,320.40
5500 · Utilities	25.43
Total Expense	7,078.47
Net Income	26,430.82

ADDENDUM A

Independence Ranch CSD
Balance Sheet
As of December 31, 2014

	Dec 31, 14
ASSETS	
Current Assets	
Checking/Savings	
1000 - Cash Summary	
1020 - Checking-Heritage Oaks Bank	43,923.29
1040 - HOB Savings RESTRICTED-USDA	3,500.75
Total 1000 - Cash Summary	47,424.04
Total Checking/Savings	47,424.04
Other Current Assets	
1300 - Current Assets	
1310 - Prepaid Expenses	74.25
Total 1300 - Current Assets	74.25
Total Other Current Assets	74.25
Total Current Assets	47,498.29
TOTAL ASSETS	47,498.29
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
2700 - USDA Rural Development Loan	500,000.00
Total Long Term Liabilities	500,000.00
Total Liabilities	500,000.00
Equity	
3010 - Opening Bal Equity	29,311.99
3020 - Retained Earnings	-388,452.84
Net Income	-93,360.86
Total Equity	-452,501.71
TOTAL LIABILITIES & EQUITY	47,498.29

ADDENDUM B

Independence Ranch CSD
Warrant Register
November 14, 2014 through January 8, 2015

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
1411	12/11/2014	John Eulberg SBS	1020 - Checking-Heritage Oaks Bank	
			5105.01 - General Manager	-500.00
			5105.02 - Secretarial	-137.50
			5120 - Office Supplies	-5.51
			5111 - Internet Expense	4.38
			5215 - Road Signs/Material	-168.05
TOTAL				-806.70
1412	12/11/2014	Guimer Gardening Service	1020 - Checking-Heritage Oaks Bank	
			5210 - Road Work, Materials & Servic...	-380.00
TOTAL				-380.00
1413	12/12/2014	Crosby Company	1020 - Checking-Heritage Oaks Bank	
			5405 - Accounting	-4,250.00
TOTAL				-4,250.00
1414	01/08/2015	John Eulberg SBS	1020 - Checking-Heritage Oaks Bank	
			5105.01 - General Manager	-500.00
			5105.02 - Secretarial	-25.00
			5120 - Office Supplies	-6.78
TOTAL				-531.78
1415	01/08/2015	Michael Frederick Paving Corpora...	1020 - Checking-Heritage Oaks Bank	
			5210 - Road Work, Materials & Servic...	-2,435.00
TOTAL				-2,435.00

ADDENDUM C