

# **Independence Ranch Community Services District**

6289 Hawk Ridge Place, San Miguel, CA 93451  
*www.iranch.org*

## **REGULAR BOARD MEETING MINUTES**

**Thursday, January 11, 2018 6:30 PM**

**Warbirds Museum Meeting Hall**

**4251 Dry Creek Road, Paso Robles, CA 93446**

### **1. 6:35 PM OPEN SESSION/ROLL CALL**

**Board members present: Terry Leezer, George Tracy, and Carol Noe  
Members absent: Shirley Fritsche and Jim Fritsche**

### **2. PUBLIC COMMENT: None**

### **3. APPROVAL OF AGENDA:**

**Motion to approve: Motion by Director Tracy, seconded by Director Leezer  
motion carried 3-0.**

### **4. APPROVAL OF MINUTES: Regular Meeting November 9, 2017.**

**Motion to approve: Motion by Director Tracy, seconded by Director Leezer,  
motion carried 3-0.**

### **5. MANAGER'S REPORT: GM Hagemann noted that the Financial Transaction Report had been submitted on-line to State Controller's Office and he is seeking a firm to prepare the FY 2014/15 and 2015/16 financial audit report. Directors Tracy and Leezer met in the field today with GM Hagemann & contractor Steve Van Der Veer to discuss road repair options.**

### **6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:**

**GM Hagemann provided an updated Balance Sheet dated January 8, 2018, and the profit and loss statement for November 10, 2017 through January 8, 2018. Motion to approve the financial reports by Director Leezer, seconded by Director Noe, motion carried 3-0.**

### **7. APPROVAL OF WARRANT REGISTER: Directors discussed the warrant register and Hagemann responded to questions Motion to approve the Warrant Register by Director Leezer, seconded by Director Noe, motion carried 3-0.**

**8. DISCUSSION ITEMS:**

- A. **Mid-Year Budget Review:** GM Hagemann summarized the mid-year spreadsheet that compare actual vs. budgeted revenues and expenses through the first half of the fiscal year. The Board received the report and took no formal action.
  
- B. **Road Repair – Consider Maintenance & Repair Items for Upcoming Rainy Season:** The Board discussed potential maintenance and repair projects; Director Leezer made a motion to purchase materials (mostly bagged concrete) for immediate repair of up to \$300; Director seconded the motion and it passed 3-0.
  
- C. **Status Report Regarding the Application to FEMA for Reimbursement of Road Repairs Due to the Early January 2017 Storms.** GM Hagemann provided an update and shared emails from FEMA staff Randall Bostrum. Unfortunately, not much progress appeared to have been made. Hagemann will continue to reach out to FEMA for status updates.
  
- D. **Abandoned Vehicles Policy/Ordinance.** GM Hagemann summarized the brief staff report and stated that he had spoken to legal Counsel Michael Seitz to determine the steps needed to adopt an ordinance and/or develop a Policy. Hagemann reported that I may likely be just as effective and considerably less expensive for the Board to amend the By-Laws rather than formally adopting an Ordinance. The Board directed Hagemann to prepare a draft amendment to the By-Laws and bring them back for consideration at a future meeting.

**9. DIRECTOR/MANAGER COMMENTS:** With Directors Jim and Shirly Fritsche likely to moving out of the District the board members were reminded to keep looking for potential new Board members. Director Leezer accepted the Board president position and Director Noe accepted the Vice-President position.

**10. ADJOURNMENT:** The meeting was adjourned at 7:30 PM. The next regularly scheduled meeting is March 8, 2018.

**Note:** These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.



---

Submitted by Brad Hagemann, General Manager