

Independence Ranch
Community Services District
6289 Hawk Ridge Place, San Miguel, CA 93451
www.iranchcsd.org

REGULAR BOARD MEETING MINUTES

Thursday, September 13, 2018 6:30 PM

Warbirds Museum Meeting Hall

4251 Dry Creek Road, Paso Robles, CA 93446

1. 6:33 PM OPEN SESSION/ROLL CALL

Board members present: Danny Meehan, George Tracy and Carol Noe
Members absent: Terry Leezer

2. PUBLIC COMMENT: No public comments.

3. APPROVAL OF AGENDA:

Motion to approve by Director Tracy, seconded by Director Meehan motion carried 3-0.

4. APPROVAL OF MINUTES: Regular Meeting July 12, 2018

Motion to approve by Director Tracy, seconded by Director Meehan, motion carried 3-0.

5. MANAGER'S REPORT: GM Hagemann referenced a September 11, 2018 email from the Clerk – Recorder's Office regarding the need for a Board recommendation to fill the two Director positions that will expire at year end. Recommendations are due to the Clerk's Office no later October 12, 2018.

6. TREASURER'S REPORT AND APPROVAL OF FINANCIALS:

GM Hagemann provided an updated Balance Sheet dated September 10, 2018, and the Profit and Loss statement for July 7, 2018 through September 10, 2018. **Motion to approve the Financial Reports by Director Tracy, seconded by Director Meehan, motion carried 3-0.**

7. APPROVAL OF WARRANT REGISTER: Directors briefly discussed the warrant register. **Motion to approve the Warrant Register by Director Tracy, seconded by Director Noe, motion carried 3-0.**

8. DISCUSSION ITEMS:

Note: Director Leezer joined the meeting at approximately 6:50 PM

- A. Road Maintenance:** Director Tracy provided a handout and lead a discussion regarding past practices and policies regarding the homeowner's obligation/responsibility to maintain (mow) weeds on their property that boarder the CSD maintenance right of way. Over the past several years the CSD has paid contractors or reimbursed volunteers for fuel and supplies that have sprayed herbicide and/or mowed the weeds along the District right of way. Director Tracy advocated that the Board of Directors should send a letter to all District members advising them that it is their responsibility to maintain the weeds adjacent to the District's road maintenance right of way. The Board also discussed Cal Fire's responsibilities and recommendations for maintaining a "defensible space" around property. The Director's agreed to install some additional signage and seek more information and continue the discussion at the next Board meeting.

The Directors also discussed road maintenance activities along the top of Lazy Hill Road near the District

Boundary. The Directors generally agreed to seek quotes for placement of gravel and/or other suitable material along approximately 1,000 LF of the Lazy Hill Road. The Board will consider awarding a contract to complete the work at the November Board meeting.

B. Board Director Vacancies: As noted above, the District has two upcoming Board of Director Vacancies. Incumbent Board member, George Tracy missed the incumbent filing deadline but has expressed an interest in continuing to serve on the Board. **Director Noe made a motion to recommend the County Board of Supervisors appoint Mr. Tracy to the Board for another four-year term; Director Meehan the motion and the motion carried 3-0.** (Director Tracy did not vote)

Mr. John Hunter submitted an application to the Board to fill one of the upcoming four-year vacancies. Mr. Hunter had formally served on IRCSD Board of Directors and is eligible to serve on the Board. After some discussion **Director Tracy made a motion to recommend the County Board of Supervisors appoint Mr. Hunter to the Board to fill the remaining four-year term; Director Meehan the motion and the motion carried 4-0.**

9. DIRECTOR/MANAGER COMMENTS:

10. ADJOURNMENT: The meeting was adjourned at approximately 8:10 PM. The next regularly scheduled meeting is November 8, 2018.

Note: These minutes are to be considered as a draft only until approved by the board at the next regular meeting and signed.



Submitted by Brad Hagemann, General Manager